
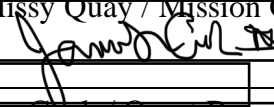


Community of Christ Onset Campgrounds

POLICY: Committee Governance

POLICY CATEGORY: Board Operations - General

DATE EFFECTIVE: 1/21/2023 by vote of the Onset Board of Trustees

APPROVED: 

Missy Quay / Mission Center President
Jay Cook / Onset Board of Trustees Chair

This policy supersedes the 10/30/2010 Ad Hoc Committees Policy.

PURPOSE:

To ensure that, pursuant to the Board's by-laws, standing committees are established by the Onset Board of Trustees to handle the many hands-on, day-to-day responsibilities of the Board between Board meetings, and that ad hoc committees are established by the Board to address specific issues needing immediate, intense but time-limited attention, and that all these committees operate in a manner that is transparent, inclusive, and in alignment with the purpose of the Campgrounds and the enduring principles of the Community of Christ.

Standing Committees are described as follows:

A group of volunteers who help with the work of the Onset Board of Trustees in defined areas of long-term, on-going need, such as communications and marketing, operations, rentals, programs, governance, etc.

Ad Hoc Committees are described as follows:

A group of volunteers meeting regularly to help with the work of the Onset Board of Trustees regarding an identified issue with a narrow focus and a specific time frame for completion. Ad hoc committees may be authorized to complete specific projects or may be established to prepare recommendations on an issue for consideration and action by the full Board.

PROCEDURE:

- 1) The Board of Trustees will, as needs require, form standing and ad hoc committees.
- 2) The Board of Trustees will provide a written description for each committee it creates. Each description will include, at minimum, a committee purpose, committee responsibilities, and any spending authority granted to the committee. For ad hoc committees, a timeline for their work will be specified.
- 3) At minimum each committee will consist of the following:
 - a) one (1) Board of Trustees liaison.
 - b) one (1) person to chair committee meetings, which may be, but does not have to be, a Trustee, unless another policy requires the chair to be a Board member.

- c) one (1) person to keep meeting minutes.
- 4) All committees will maintain a record of their meetings and provide a written report of their decisions, actions, and intentions at each regular meeting of the Onset Board of Trustees.

Date Created: 1/21/2023

Dates Reviewed:

Dates Revised:

Date Deleted/Superseded: