

# Community of Christ

Onset Board of Trustees (OBOT)  
PO BOX 893 Onset, MA 02558



www.onsetcampground.org

## Primary Lot Lessee Information Sheet To be Completed by the New Lessee and Returned to the OBOT

In an effort to ensure that the Onset Board of Trustees has complete and correct billing and communication information, the OBOT has created this Information Sheet to be completed by the Primary Lessee to be signed to the Lot Lease. This Information Sheet has been forwarded with the unsigned lease copies and must be completed and returned to the OBOT with the signed leases within thirty days.

Lessee's Name: \_\_\_\_\_ Contact #: \_\_\_\_\_

Street Address of Cottage: \_\_\_\_\_

Lessee's Billing Address: \_\_\_\_\_

Permanent Address (if diff): \_\_\_\_\_

Email Address: \_\_\_\_\_

Active Congregation Affiliation: \_\_\_\_\_ Membership #: \_\_\_\_\_

Under Section A of the Onset Conference Resolution on Campgrounds Operations, adopted by the Onset Conference of July 19, 2009, the OBOT is required to provide each Cottage Owner (Lot Lessee) a 3-Ring binder including, but not limited to, copies of the following: current Rules & Regulations; OBOT Mission Statement; OBOT Bylaws; OBOT Contact List w/Responsibilities; and copies of all current policies. The OBOT has two options available in order to provide you with this information. Please choose one of the two options below by checkmark (✓) in order to permit the OBOT to fulfill this requirement:

\_\_\_ **Please mail** a hard copy of the required information in a 3-ring binder. A \$20.00 payment has been included to cover the cost of printing, packaging and postage for this request.

\_\_\_ **Please email** pdf's of this information to the above-noted email address. It is understood that this may come in several batches due to the volume of documents.

Moving forward, any new policies will be emailed to the address provided above and will also be made available in hard copy format at the annual Onset Conference.

Additionally, the Lessee understands that it is the responsibility of the Lessee to ensure that any changes to billing and/or communication information (mailing / email address) are promptly reported to the OBOT.

Acknowledged and accepted by: \_\_\_\_\_  
(Signature) (Date)

### OBOT Use Only

Date Received: \_\_\_/\_\_\_/\_\_\_ Ck#: \_\_\_\_\_ Mail Date: \_\_\_/\_\_\_/\_\_\_ Email Date: \_\_\_/\_\_\_/\_\_\_

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